



# BEN PAWLUKIEWICZ

## Accounting Assistant

### ABOUT BEN

Ben is one of our Accounting Assistants and the newest member of our team here at CPN Legal. Ben assists our team with new client technology implementation and special projects. As a Business Analytics Major at Xavier University, Ben excels in understanding new software platforms and processes. He is our team's go-to when a client wants to utilize a new platform for billing. Ben assists CPN Legal clients by helping match their needs with the programs with the right capabilities to fill those requirements.

Ben was drawn to the business by the collaborative and supportive atmosphere fostered by the CPN Legal Team. His status as a student translates well into the workplace as senior members of the team frequently offer Ben training and tips.

When he's not in the office or studying, Ben enjoys computer gaming with friends. A state champion swimmer, Ben keeps active by working out and playing golf with his dad.

### TURN TO HIM FOR:

- New Clio account setup
- Weekly Clio and QBO transactions review and reconciliation
- Month to Month reconciliation
- QuickBooks new account setup and initial cleanup
- Special projects

### PROFESSIONAL SUMMARY

Accounting Assistant dedicated to professional development and on the job training. Excels in the implementation of new software and technological procedures. He is experienced in accounting platforms, Clio and QuickBooks especially as it pertains to new accounts and set up.

### MEET CPN LEGAL

CPN Legal commits to being results-driven by measuring their ability to reduce attorney involvement in operational activities while at the same time increasing a law firm's efficiency and profitability. Focusing on serving the needs of solo practitioners and small firms, CPN Legal offers the following services: Outsourced Bookkeeping, Legal Practice Software selection and implementation, and Practice Start-Up.



### BEN PAWLUKIEWICZ

Accounting Assistant  
benp@cpn-legal.com

### EDUCATION

Xavier University-  
Cincinnati, Ohio  
Bachelors of Science in  
Business Analytics  
Anticipated Graduation 2023

### SKILLS

Analytics  
Software Implementation  
Clio  
QuickBooks Pro

### FUN FACTS

Ben was a state champion swimmer.

Ben's father is a professor of finance at Xavier University and his mom is an accountant, and also part of the CPN Legal team.

