



LINDSAY LANHAM

Billing Specialist

ABOUT LINDSAY

Meet Lindsay! Lindsay is our wonderful Billing Specialist. She assists our clients with creating invoicing and billing solutions that work for their unique business. Lindsay brings years of experience in Financial Administration to the CPN Legal team. Like many of her co-workers, Lindsay was drawn in by the family focused atmosphere and loves the spirit of collaboration with CPN Legal clients. Each firm we work with has it's own billing challenges and Lindsay loves helping provide solutions tailored to each! No day is ever cookie-cutter.

Originally from Trenton, Lindsay is excited to be back in Ohio, after years of moving with her ex-spouse in the military. Lindsay and her family have lived in several different states and she is thrilled to be close to family once again. When she's not working, Lindsay is busy keeping up with her three kids and all of their activities with the help of her highly organized calendar. Luckily, her families activities allow Lindsay to enjoy spending plenty of time outside. She winds down through physical activity and relaxing in nature.

TURN TO HER FOR:

- Designing Invoice Checklists
- Invoicing Services
- Accounts Receivable Follow Up and Collections
- Lawpay and Clio Payments
- Clio Manage Setup

PROFESSIONAL SUMMARY

Self-motivated and hardworking individual that takes pride in her work. Tackles challenges with optimism and work towards a resolution that satisfies everyone. Enjoys people who are equally as driven, but are flexible and friendly.

PAST ROLES

Great Miami Valley YMCA - Business Services Administrator/ Financial Specialist

The Royal Chocolate - Retail & Design Associate

MEET CPN LEGAL

CPN Legal commits to being results-driven by measuring their ability to reduce attorney involvement in operational activities while at the same time increasing a law firm's efficiency and profitability. Focusing on serving the needs of solo practitioners and small firms, CPN Legal offers the following services: Outsourced Bookkeeping, Legal Practice Software selection and implementation, and Practice Start-Up.

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lindsayl@cpn-legal.com

513-447-6292

EDUCATION

Trident Technical College-
Charleston, SC
Studied Physical Therapy

Miami University-
Oxford, OH
Studied Zoology

SKILLS

Billing & Collections
Accounts Receivable
Invoicing
Quickbooks
Microsoft Office Suite
New Software
Implementation

FUN FACT

Lindsay was a singer and sound tech for her family's band.

