



CATHERINE ADAMS

Staff Accountant

ABOUT CASSIE

Let us introduce you to Cassie Adams, one of the Staff Accountants here at CPN Legal. Like many of her teammates, Cassie was drawn to CPN Legal due to the welcoming and family-focused atmosphere. She loves the work and is passionate about supporting small businesses. Through her previous work, Cassie brings with her experience in QuickBooks, Gusto, and bookkeeping for small businesses. Cassie has found that our CPN Legal clients, as attorneys, are uniquely involved with their bookkeeping. She enjoys the thoughtful questions and attention they bring to the table.

As a mother of three young boys, Cassie's life outside of work is very active! Her family enjoys hiking and being outdoors. You can often find them exploring the Cincinnati Nature Center. When the weather isn't fit for outdoor activities, Cassie takes some time to partake in one of her favorite hobbies, sewing. She has a talent for making clothes and has made several pieces for herself and her family.

TURN TO HER FOR:

- Month end reconciliation and financial reporting
- Trust account reconciliation
- Prepare bank deposits by verifying and balancing receipts
- Receive payments and post amounts paid to Clio and QuickBooks

PROFESSIONAL SUMMARY

Accounting professional with a keen adaptability to help communicate a clients' needs and experience in payroll tax, income tax, and bookkeeping. Demonstrates a strong passion for supporting small businesses.

PAST ROLES

- Empowered Insights** - Batavia, OH - Accounting Associate
- Graydon Head** - Batavia, OH - Accounts Payable
- Cincinnati Custom Woodworking** - Cincinnati, OH - Business Manager

MEET CPN LEGAL

CPN Legal commits to being results-driven by measuring their ability to reduce attorney involvement in operational activities while at the same time increasing a law firm's efficiency and profitability. Focusing on serving the needs of solo practitioners and small firms, CPN Legal offers the following services: Outsourced Bookkeeping, Legal Practice Software selection and implementation, and Practice Start-Up.



CASSIE ADAMS
Staff Accountant
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EDUCATION
University of Cincinnati,
Lindner College of
Business, Cincinnati, OH
Bachelors of Business
Administration, Accounting

SKILLS
Clio
QuickBooks
Gusto
Accounts Payable
Payroll
Bookkeeping
Small business
managment.

FUN FACT
Played four instruments:
Piano, Bassoon, Flute, &
Percussion

